On-Line Learning Committee
Agenda
Friday, February 10, 2006
10:00-12:00   F-106

1. Approval of Minutes   Kari Wergeland   02 minutes

2. Reports:
   a.   Help Desk   Deanna Thompson   05 minutes
   b.   TLC/Technology   Larry Sherwood   05 minutes
   c.   Teaching an Online Course   Jodi Reed   05 minutes

3. Discussion:
   a.   Staff Development Workshop   Jodi Reed   10 minutes
   b.   SDCCD Online 2006 Best Practices Showcase & Expo   10 minutes
   c.   Communication with all counselors   Susan   05 minutes
   d.   UF Negotiations   Kari Wergeland   30 minutes

4. Spring 2006 Project: 508 Compliance Plan   Kari and Madelaine   30 minutes

5. Handouts
   a.   508 Compliance Guidelines
   b.   Assuring High-quality Online Courses
   c.   Observing Online Classes

6. Other

On-Line Learning Committee
Agenda
Friday, March 10, 2006
10:00-12:00   F-106

1. Approval of Minutes   Kari Wergeland   02 minutes

2. Reports:
   a.   Help Desk   Deanna Thompson   05 minutes
   b.   TLC/Technology   Larry Sherwood   05 minutes
   c.   Teaching an Online Course   Jodi Reed   05 minutes

3. Discussion:
   a.   Protocol for Closed Captioning   Larry Sherwood   10 minutes
   b.   Update on meeting with Grossmont   Kari Wergeland   10 minutes

4. Spring 2006 Project: 508 Compliance Plan   Kari and Madelaine 60 minutes

PLEASE MAKE SURE TO HAVE READ THE FIRST DRAFT OF OUR PLAN AS WE WILL BEGIN DISCUSSING/EDITING AT THIS MEETING

5.   Other

On-Line Learning Committee
Agenda
Friday, April 7, 2006
10:00-12:00   F-106

1. Approval of Minutes   Madelaine   02 minutes

2. Reports:
   a.   Help Desk   Deanna   05 minutes
   b.   TLC/Technology   Larry   05 minutes
   c.   Teaching an Online Course   Jodi   05 minutes

3. Discussion:
   a.   Staff Development Workshop   Madelaine   10 minutes
   b.   Schedule Debut, May 9 (T 10-1)   Madelaine   5 minutes
         Kari can work 11-12 or 12-1
   c.   Evaluation of Online Classes   Susan and Tom   30 minutes

4. Spring 2006 Project: 508 Compliance Plan   Kari & Madelaine   45 minutes

5. Handouts

6.   Other

REMINDER: PELASE BRING THE LATEST COPY (mailed 3/30) AND YOUR COMMENTS TO THIS MEETING.

On-Line Learning Committee
Agenda
Friday, May 12, 2006
10:00-12:00   F-106

1. Approval of Minutes   Madelaine   02 minutes

2. Reports:

a.	Help Desk	Deanna	05 minutes
b.	TLC/Technology	Larry	05 minutes
c.	Teaching an Online Course	Jodi	05 minutes
d.	State Academic Senate	Susan	10 minutes
e.	UF Meeting Recap	Kari and Susan	10 minutes
f.	Schedule Debut, May 9 (T 10-1)	Kari	05 minutes

3. Discussion:

a.	Staff Development Workshop	Kari	10 minutes
b.	Blended vs Hybrid	Dave	10 minutes

4. Spring 2006 Project: 508 Compliance Plan   Kari & Madelaine   45 minutes
   Please be prepared to review:
   <u>Proposed Plan - Process for Approval</u>
   and <u>Proposed Plan – Implementation (Timeline)</u>

5. Handouts

6. Other

On-Line Learning Committee
Agenda
Friday, September 8, 2006
10:00-12:00   F-106

1. Approval of Minutes   Kari Wergeland   05 minutes

2. Reports:
   a.   Help Desk   Deanna Thompson   05 minutes
   b.   TLC/Technology   Larry Sherwood   15 minutes
   c.   Discussion Bulletin Board   Jodi Reed   10 minutes

3. Discussion:
   a.   Brainstorming for meeting with Chairs/Coordinators   Kari   10 minutes
   b.   DE Regulations and Guidelines pertaining to   Madelaine   10 minutes
            Blended Course Approval

4. Handouts
   a.   CSU Certificate in CC Teaching
   b.   Tech-Savvy Generation's Needs to Consider
   c.   Coastline Community College Class Schedule

5.   Other

6.   Fall 2006 Project: 508 Compliance Plan   Kari and Madelaine 60 minutes

**PLEASE MAKE SURE TO HAVE READ
THE 8/8/06 DRAFT OF OUR PLAN - WE WILL BEGIN
DISCUSSING/EDITING THE PROPOSED PLAN AND PROCESS**

On-Line Learning Committee
Agenda
Friday, October 13, 2006
10:00-12:00   F-106

1. Update on membership and Introduction of New Members

                                                       Kari Wergeland   05 minutes

2. Approval of Minutes   Kari Wergeland   05 minutes

3. Reports:

a.	Help Desk Update	Deanna Thompson	10 minutes
	Technology Back-up Plan for Online Students		
b.	TLC/Technology	Larry Sherwood	15 minutes
c.	Discussion Bulletin Board	Jodi Reed/Dave Raney	05 minutes
d.	Blackboard vs Moodle	Dave Raney	15 minutes
e.	Cerro Coso Online	Dave Raney	10 minutes

4. Other

5. Fall 2006 Project: 508 Compliance Plan   Kari and Committee   50 minutes

**PLEASE MAKE SURE TO HAVE READ
THE 8/8/06 DRAFT OF OUR PLAN - WE WILL BEGIN
DISCUSSING/EDITING THE PROPOSED PLAN AND PROCESS**

On-Line Learning Committee
Agenda
Friday, November 3, 2006
10:00-12:00   TLC
NOTE LOCATION OF MEETING IN TLC

1. Approval of Minutes   Kari Wergeland   05 minutes

2. Reports:
   a.   Meeting with GC Online/UF   Kari   Wergeland   05 minutes
   b.   TLC/Technology   Larry Sherwood   10 minutes
   c.   Student Help Desk Back-up Plan   Deanna Thompson 05 minutes

3. Discussion:
   a. Staff Development   Kari Wergeland   10 minutes
   b. Staffing Table at Schedule Debut   Kari Wergeland   05 minutes

4. Presentations:
   a.   Assessment of College Website   Steve & Deanna   15 minutes
   d.   Discussion Bulletin Board   Jodi Reed   05 minutes
   e.   Blackboard vs Moodle   Dave Raney   15 minutes
   f.   Cerro Coso Online   Dave Raney   10 minutes

On-Line Learning Committee
Agenda
Friday, December 8, 2006
10:00-12:00   TLC
NOTE LOCATION IS TLC

1. Approval of Minutes   Kari Wergeland   05 minutes

2. Reports:
   a.   TLC/Technology   Larry Sherwood   10 minutes
   b.   Student Help Desk   Deanna Thompson   05 minutes

3. Discussion:
   a.   Staff Development Status   Kari Wergeland   05 minutes
   b.   Schedule Debut Feedback   Kari Wergeland   05 minutes
   c.   Assessment of College Website   Steve & Deanna   15 minutes

4. Other
5. 508 Compliance Plan – Getting It Done